

# St Bartholomew's C of E First School

## Full reopening of school in September 2020

'Roots to Grow and Wings to Fly'

### Visitor information and guidance

When school fully reopens in September we will be providing a full and balanced curriculum with a continued focus on protective measures including continued stringent hygiene procedures and respiratory care. The following aims have underpinned all decision making.

#### Before visit:

Read through Visitor Guidance and Information. Please do get in touch if you have any questions regarding your visit.

#### On arrival:

1. In line with Government guidance all visitors are requested to wear a face covering, while on the school site, unless working directly with pupils.
2. Use the hand sanitiser on entry to school (sanitising dispenser to the right of the signing in screen).
3. Sign in on screen.
4. Office staff will ask you questions related to Covid-19.
  - If they or anyone in their household has had signs or symptoms or tested positive for COVID-19 in the last 14 days.
  - If the visitor has been to any country or area requiring quarantine in the last 14 days
5. Office staff will ask you to leave your phone at the office.
6. The member of staff who you are visiting will come and greet you.

#### During Visit:

- Visitors to comply with social distancing.
- Visitors to wear a face covering unless working directly with pupils
- When entering a classroom to visit children, where possible to stand behind children if you can't stand 1.5/ 2m away from them. Protect yourself further by: not getting lower down towards a child e.g. not in the mouth/ nose line of a child.
- Visitors to stay no longer than 10 minutes in a classroom.
- When working with a child, visitors must comply with the social distancing of 2m.
- Visitors are asked to follow general good hygiene practice to stop the spread of any viruses. Catch it, bin it, kill it - This includes covering your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze, putting used tissues in the bin immediately and washing your hands with soap and water or sanitiser.
- If visitors begin to develop symptoms of COVID-19 whilst at St Bartholomew's School, they must inform their host immediately and follow their advice.

#### Mobile Phones

Mobile phones are not permitted in school. Your mobile phone will need to be handed in at reception and placed in the box in the office. Some visitors are required to take mobile phones in as part of their role - i.e. workmen looking at faults etc, if this is the case they must be escorted around the site.

#### Washing Hands

Wash your hands or use gel on entry to school (there is a sanitising dispenser to the right of the signing in screen), each time you cough or sneeze (catch this in a tissue if you can and bin it straight away), before eating, after going to the toilet, after any cleaning, in between activities, after coming inside and before you leave the school site. Washing hands regularly with hot water and soap for at least 20 seconds or use sanitising gel is essential.

## HEALTH AND MEDICAL NEEDS

Due to children's allergies we do NOT allow any nuts or nut products in school. We have children vulnerable to anaphylaxis caused by severe allergies to bananas, dairy, eggs, kiwi, mango and dust. Please check at the office before consuming any of these on school site.



## Education guidance

The most important symptoms of coronavirus (COVID-19)



new and continuous cough

or



high temperature

or



loss of, or change in, your normal sense of taste or smell (anosmia)

If **you have symptoms** of coronavirus, you need to **self-isolate for 7 days**

If **you live with someone who has symptoms**, you need to **self-isolate for 14 days** from the day their symptoms started

**For most people coronavirus will be a mild illness.** However if you have any of the symptoms you should self-isolate at home

## Stop the spread of coronavirus



**Wash your hands more often and for 20 seconds**

Use soap and water or a hand sanitiser when you:

- Get home or into work
- Blow your nose, sneeze or cough
- Eat or handle food



Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze and throw the tissue away straight away



**Supervise young children** to ensure they wash their hands more often than usual



**Posters and lesson plans on general hand hygiene** can be found on the eBug website



Clean and disinfect regularly touched objects and surfaces more often than usual using your **standard cleaning products**



**Staff, young people and children should stay at home if they are unwell** with a new, continuous cough or a high temperature or loss of, or change in, normal sense of taste or smell **to avoid spreading infection to others**

If staff, young people or children become unwell with any of the coronavirus symptoms on site, **they should be sent home**

We are asking schools, colleges, nurseries, childminders and other registered childcare settings **to remain open for children of critical workers and vulnerable children** where they can